## **Annex**

## **Terms of Reference**

## Review of Job-related Allowances To be undertaken by the Standing Commission and Standing Committee

To undertake a review of the existing job-related allowances in the civil service –

- (a) to revisit and ascertain
  - (i) their role in the civil service remuneration system;
  - (ii) the principles and practices governing their payment and eligibility for them;
  - (iii) the principles and practices governing individual categories of allowances; and
  - (iv) the general principles governing the rates for allowances; and
- (b) in the light of the findings, the consider whether improvements are needed to the system for the administration and review of the allowances and, in particular, whether a central monitoring mechanism to be assumed by the Administration.